

PACC Course Withdrawal Form

Saint Mary's University

2020-2021

Please Print Information

<i>Last Name</i>	<i>First Name</i>	<i>Middle Name</i>	<i>High School</i>
<i>SMU Course Number</i>	<i>SMU Course Title</i>		<i>High School Instructor's Name</i>
<i>High School Instructor's Signature</i>			<i>Date Signed</i>
<i>High School Contact</i>			<i>Date Signed</i>
<i>Principal Signature</i>			<i>Date Signed</i>
<i>Saint Mary's PACC Coordinator Signature</i>			<i>Date Signed</i>

PLEASE CHECK ONE BOX: This course is for

- Fall Term
- Spring Term
- Full Year

STUDENTS PLEASE NOTE:

- This form must be signed **and** dated by the high school instructor, contact and principal, and returned to the PACC office at Saint Mary's University #22.
- Full refund will be given if request is within 10 business days from the date of registration.
- Withdrawal (with a grade of "W" on the transcript) may occur after 10 business days and until the last date to withdraw from courses based on when the course is offered: fall, spring, full year.
- No withdrawal may occur beyond the date indicated on chart below. If you fail to complete the course and did not complete an official withdrawal form, you will receive a grade based on the work you completed for the course.
- **Mail this original form to:** **AND** **Email to:** dsharroc@smumn.edu
 Saint Mary's University
 700 Terrace Heights #22
 Winona, MN 55987

Course Length	LAST DAY TO WITHDRAW with a 'W' on transcript
Fall Term	November 20
Spring Term	April 16
Full Year	April 16

OFFICE USE ONLY	
<input type="checkbox"/> Full refund and no 'W' on the transcript <input type="checkbox"/> No refund and a 'W' on the transcript <input type="checkbox"/> No withdrawal honored	
PACC Coordinator Signature	Date